



श्री राम कॉलेज ऑफ कॉमर्स SHRI RAM COLLEGE OF COMMERCE

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Minutes of the Meeting of the Internal Quality Assurance Cell

Thursday, 27th June, 2019

At 11.00 am in the Committee Room

A meeting of the IQAC was held on June 27, 2019 at 11.00 AM in the Committee Room.
Following members were present

Prof. Simrit Kaur	Principal
Dr. C. S. Sharma	Coordinator, IQAC
Dr. Anil Kumar	Associate Professor
Dr. Rachna Jawa	Associate Professor
Dr. R P Rustagi	Associate Professor
Dr. Mallika Kumar	Associate Professor
Dr. Amit Sachdeva	Associate Professor
Ms. Priyanka Bhatia	Assistant Professor
Dr. Santosh Kumar	Assistant Professor
Dr. Tarun Manjhi	Assistant Professor
Dr. Monika Bansal	Assistant Professor
Ms. Karuna	Assistant Professor
Dr. P. C. Jain	Management Representative
Dr. Girish Ahuja	Alumni Nominee
Prof. Madhu Vij	External Expert
Mr. Parveen Jain	Administrative Officer (Accounts)
Mr. Jatin Lamba	Administrative Officer, Admin
Mr. Shiv Nandan	Sr. P. A. to Principal
Mr. Sandeep Jiva Nawani	Librarian (Officiating)

Leave of absence:

Mr. B M Gupta
Prof. Madhu Vij



The meeting started with the welcome remarks of the Principal. The Principal presented an overview of the issues to be discussed in the meeting in the context of enhancing quality enhancement.

1. Efficiency Awards and Funding for Ad-hoc Faculty:

It was proposed that Ad-hoc faculty members should also be reimbursed the expenses they incur for attending Local, National and International Conferences/ workshops/ Seminars etc. In this context two member Committee comprising of Dr. P. C. Jain, Management Representative and Dr. Santosh Kumar, Assistant Professor was formed to look into the issue of funding of Faculty of the College by the Centre of Academic Excellence in detail and suggest changes. Terms of references included: 1. Eligibility Criteria for Ad-hoc faculty for availing the financial assistance. 2. Total amount allocated under the Scheme and for individual teachers, non-teaching staff and students. 3. Maximum number of participants to be permitted to avail funding under the Scheme.

2. Use of ICT for Internal Assessment

The College should take steps towards making the Internal Assessment process more transparent and its workflow more smooth through ICT for which necessary Software or Application should be made available.

3. Earn and Learn Scheme for Students

To help the economically weaker students the College should introduce Earn and Learn Scheme under which shortlisted students will be required to work for limited number of hours for the College for payment. Principal was requested to explore how the funds for this Scheme shall become available.



Dr. C. S. Sharma
Coordinator, IQAC



Professor Simrit Kaur
Principal

